# $F_{\text{ORTON}} P_{\text{ARISH}} C_{\text{OUNCIL}}$

## Finance Report for the Meeting to be held on Wednesday 24 July 2019

#### 1 2019/2020 Quarter Two

Attached is the financial statement dated 17 July 2019. It balances to the latest bank statements received with a closing balance of **£650.08** 

### **BANK STATEMENT RECONCILIATION**

Current Account Statement @ 05 June 2019	£131.00
Reserve Account Statement @ 05 July 2019	£540.08

Reconciliation TOTAL

£650.08

#### 2 Payments for Approval

	Budget	Actual to Pay
Precept Payments	£p	£p
Clerk's Salary (gross) $-2^{nd}$ quarter	108.15	
Clerk's Expenses – 2 <sup>nd</sup> quarter	t.b.a.	

# 3 Annual Audit 2019/2020

Our Internal Audit was completed on the 1<sup>st</sup> May, as reported at the last meeting and no external audit is required. The Annual Governance and Accountability Return has been on the website since 15<sup>th</sup> May together with the notice of Local Government Electors Rights (the right to view papers closed on 12<sup>th</sup> July, no-one having requested to view).

David Carver 17 July 2019

	Forton Faris	Council			TEAR 2019/2020 - Quarter 2 Fina			
RECEIPTS				PAYMENTS				BALANCE
date	description	£ budget	£ actual	date	description	£ budget	£ actual	£
PRECEPT								
01-Apr-19	opening balance	684.83	685.60	20-May-19	clerk's salary, gross, quarter 1	108.15	84.82	1,089.08
08-Apr-19	precept Stafford BC, tranche 1	451.35	451.35	May-19	clerk's expenses, quarter 1	15.00	nil	1,089.08
08-Apr-19	Council Tax Support Grant, tranche 1	36.65	36.65	08-May-19	SPCA annual subscription, 2019-20	100.16	98.00	991.08
Oct-19	precept Stafford BC, tranche 2	451.35		May-19	election costs contingency	167.94	nil	991.08
Oct-19	Council Tax Support Grant, tranche 2	36.65		08-May-19	general insurance 01 June - 31 May	294.81	330.00	661.08
30-Apr-19	Interest	nil	0.10	Aug-19	clerk's salary, gross, quarter 2	108.15		
31-May-19	Interest	nil	0.12	Aug-19	clerk's expenses, quarter 2	15.00		
28-Jun-19	Interest	nil	0.08	Sep-19	annual audit fee	nil	nil	661.08
Jul-19	Interest	nil		08-May-19	parish hall rent for year 2019-20	127.75	125.00	536.08
Aug-19	Interest	nil		Dec-19	clerk's salary, gross, quarter 3	108.15		
Sep-19	Interest	nil		Nov-19	clerk's expenses, quarter 3	15.00		
Oct-19	Interest	nil		Mar-20	clerk's salary, gross, quarter 4	108.15		
Nov-19	Interest	nil		Mar-20	clerk's expenses, quarter 4	15.00		
Dec-19	Interest	nil						
Jan-20	Interest	nil		20-May-19	PAYE	nil	21.00	515.08
Feb-20	Interest	nil		20 May 10			21.00	010.00
Mar-20	Interest	nil						
		<u> </u>	4 472 00		circa 15% general contingency reserve	177.00 300.00	£ 658.82	£ 515.08
		£ 1,660.83 <b>£</b>	1,173.90			£ 1,660.26	£ 658.82	£ 515.08
01-Apr-19	Opening balance	nil		Mar-20	Forton PCC grant (Improvements)	67.50		
05-Apr-19	concurrent Stafford BC, tranche 1	135.00	135.00	Mar-20	Forton PCC Churchyard upkeep grant	67.50		
Oct-19	concurrent Stafford BC, tranche 1 concurrent Stafford BC, tranche 2	135.00	135.00	Mar-20 Mar-20	Forton PCC Churchyard upkeep grant Forton Parish Hall grant	67.50		
Oct-19	concurrent Stanord BC, tranche 2	135.00						
				Mar-20	Forton Cricket Club grant	67.50		
					Organisations and amounts in budget are indicative only.			
		£ 270.00 <b>£</b>	135.00			£ 270.00	£ -	£ 135.00
	-				CI	osing Balances	(Precept + Concurre	ent) TOTALS £ 650.08
						Using Dalances		ent) 101ALO 2 030.00
-	ENT RECONCILIATION Statement @ 05 June 2019	£	131.00	Г	deduct cheques not presented: -			
	t Statement @ 05 July 2019	£		ľ	· · · ·		HMRC	C £ 21.00

YEAR 2019/2020 - Quarter 2 FINANCIAL STATEMENT

Forton Parish Council

Dates in full agree with cheque stubs and/or bank statement.

Uncleared Funds TOTAL £

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Prepared by David Carver, Forton Parish Council RFO, 17 July 2019

Uncleared Cheques TOTAL £ 21.00

Reconciliation TOTAL £

650.08