# $Forton \, Parish \, Council$

## Finance Report for the Meeting to be held on Wednesday 19th July 2023

#### 1 2023/2024 Quarter Two

Attached is the financial statement dated 11 July 2023. It balances to the latest bank statements received with a closing balance of  $\pounds1,214.60$ 

#### **BANK STATEMENT RECONCILIATION**

Current Account Statement @ 11 July 2023	£125.00
Reserve Account Statement @ 11 July 2023	£1,089.60

Reconciliation TOTAL

£1,214.60

### 2 Payments for Approval

	Budget	Actual to Pay
Precept Payments	£p	£p
Clerk's Salary (net) $-2^{nd}$ quarter	122.85	t.b.a.
PAYE	nil	t.b.a.
Clerk's Expenses – 2 <sup>nd</sup> quarter	15.00	t.b.a.

# 3 Annual Audit 2022/2023

Our Internal Audit was completed on the 10<sup>th</sup> May and no external audit is required. The Annual Governance and Accountability Return (AGAR) has been on the website since 15<sup>th</sup> May together with the notice of Local Government Electors Rights (the right to view papers closes on 19<sup>th</sup> July). There have been no requests to view to date.

David Carver 11 July 2023

#### YEAR 2023/2024 - QUARTER 2 FINANCIAL STATEMENT

Forton Parish Council

RECEIPTS					PAYMENTS				BALANCE
date	description	£ budget	£ actual	date	description	£ budget	£ actual		£
PRECEPT								_	
01-Apr-23	opening balance	879.22	883.62	06-Apr-23	SPCA annual subscription, 2023-24	106.37	102.96		1,398.45
06-Apr-23	precept Stafford BC, tranche 1	593.00	593.00	May-23	clerk's salary, gross, quarter 1	122.85	98.45	net	1,300.00
06-Apr-23	Council Tax Support Grant, tranche 1	21.82	21.82	May-23	PAYE	nil	24.40		1,275.60
Oct-23	precept Stafford BC, tranche 2	593.00		May-23	clerclerk's expenses, quarter 1	15.00			
Oct-23	Council Tax Support Grant, tranche 2	21.83		May-23	election costs contingency	nil			
28-Apr-23	Interest	nil	0.75	May-23	general insurance 01 June - 31 May	205.80	196.00		1,079.60
31-May-23	Interest	nil	1.19	Jul-23	clerk's salary, gross, quarter 2	122.85		net	
30-Jun-23	Interest	nil	1.03	Jul-23	PAYE	nil			
Jul-23	Interest	nil		Jul-23	clerclerk's expenses, quarter 2	15.00			
Aug-23	Interest	nil		Sep-23	annual audit fee	nil			
Sep-23	Interest	nil		Nov-23	clerk's salary, gross, quarter 3	122.85		net	
Oct-23	Interest	nil		Nov-23	PAYE	nil			
Nov-23	Interest	nil		Nov-23	clerk's expenses, quarter 3	15.00			
Dec-23	Interest	nil		Nov-23	website domain 2 yrs accrual due Nov 23	15.55		#	
Jan-24	Interest	nil		Mar-24	parish hall rent for calendar year 2024	141.75			
Feb-24	Interest	nil		Mar-24	clerk's salary, gross, quarter 4	122.85		net	
Mar-24	Interest	nil		Mar-24	PAYE	nil			
				Mar-24	clerk's expenses, quarter 4	15.00			
	TOTAL INTEREST		2.97		circa 15% general contingency	301.00			
	TOTAL PRECEPT	1,229.65			reserve	300.00			
		£ 2,108.87 £	1,501.41			£ 1,621.87	£ 421.81		£ 1,079.60
CONCURRENT				·				•	
01-Apr-23	opening balance	nil	nil	Mar-24	Forton PCC grant (Items for attention)	67.50			
06-Apr-23	concurrent Stafford BC, tranche 1	135.00	135.00	Mar-24	Forton PCC Churchyard upkeep grant	67.50			
Oct-23	concurrent Stafford BC, tranche 2	135.00		Mar-24	Forton Parish Hall grant	67.50			
				Mar-24	Forton Cricket Club grant	67.50			
							-		
		£ 270.00 £	135.00			£ 270.00	£ -		£ 135.00
					CI	osing Balances	s (Precept + Con	current) TOT	ALS £ 1,214.60
	IENT RECONCILIATION			_					
	t Statement @ 11 July 2023	£			deduct cheques not presented: -				
Reserve Accour	nt Statement @ 11 July 2023	£	1,089.60						

Uncleared Funds TOTAL £

Dates in full agree with cheque stubs and/or bank statement. # Invoice will be paid by RFO and reclaimed via expenses in Nov 2023

Prepared by David Carver, RFO, Forton Parish Council, 11 July 2023

Uncleared Cheques TOTAL £

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1,214.60

Reconciliation TOTAL £