

FORTON PARISH COUNCIL

Minutes of AGM Held Wednesday 8th May 2019

PRESENT: Cllrs: S Tomkinson (Chair), D Toon (Vice Chair), D Carver (RFO)
& P Hammond

Borough Cllrs: M Smith, P Farrington

C Little (Clerk)

Not present: Cllr. S Spencer; County Cllr. M Winnington

1. Acceptance of Office:

Councillors present signed acceptance of office declarations. It was agreed that Cllr Spencer should have dispensation to sign his document later as he was not present. Newly elected Borough Cllr P Farrington was introduced to Parish Councillors.

2. Apologies for Absence:

No apologies received.

3. Minutes of AGM 9 May 2018:

Approved as amended by Councillors and signed by the Chairman.

4. Chairman's Report:

Cllr Tomkinson thanked the clerk for her work. He expressed his gratitude to Cllr Toon in his role as Vice Chairman particularly as he had been required to stand in on more than one occasion over the past year. He also noted that Cllr Carver's contribution to the Parish Council was not limited to his diligent application to the role of Responsible Finance Officer, he had also been significantly involved in other important issues over the past year for which Cllr Tomkinson was very grateful.

Cllr Tomkinson also wished to acknowledge John Perks' contribution to the Parish Council over the past 15 years and asked the clerk to write a letter to that effect.

Action: clerk

Cllr Tomkinson also thanked Cllr Smith and Cllr Williamson (retired) for having regularly attending meetings despite their other commitments. Their experience and expertise had been invaluable.

5. Appointment of Chairman and Declaration of Office:

Cllr Toon proposed Cllr De Quincey as Chairman, which was seconded by Cllr Hammond.

The proposal was unanimously agreed.

Cllr De Quincey accepted the office and assumed the chair for the remainder of the meeting.

6. Appointment of Vice Chair:

Cllr Carver proposed that Cllr Toon continued as Vice Chair, this was seconded by Cllr Hammond.

The proposal was unanimously agreed.

This office was accepted by Cllr Toon.

7. Appointment of Responsible Financial Officer:

Cllr Tomkinson proposed that Cllr Carver continue as Responsible Financial Officer, this was seconded by Cllr Toon.

The proposal was unanimously agreed.

This office was accepted by Cllr Carver.

8. Appointment of Delegates:

No formal list of delegates was drawn up.

It was agreed that an ad hoc approach would be taken as situations arose.

9. Time for Public Participation:

No members of the public were present.

10. Date of next AGM:

Wednesday 13th May 2020 in Forton Parish Rooms

11. Meeting dates for the next year:

Wednesday 24 July 2019

Wednesday 20 November 2019

Wednesday 11 March 2020

Wednesday 13 May 2020

The meeting was closed by the Chairman at 7:18pm