

FORTON PARISH COUNCIL

MINUTES OF ANNUAL MEETING

held in Forton Parish Rooms at 7:00 p.m.

on Wednesday 08 May 2024

- 1 PRESENT:**
Councillors: Cllrs: S Spencer (Chair), P Hammond (Vice Chair), D Carver (RFO), A Hawkins, O Thomas.

C Little (Clerk)
- 2 Apologies for Absence:**
Cllr Z Young
County Councillor Mark Winnington and Borough Councillor Scott Spencer did not attend.
- 3 Minutes of Annual Meeting 10 May 2023**
It was noted that the date of the meeting had been recorded incorrectly in the 2023 minutes but this has now been corrected to 10 May. Following this amendment the minutes were accepted by councillors as a true record and signed by the Chair.
- 4 Current Chairman's Report:**
The Chair gave an overview of the key topics during the past year:

 - He stated that it had been a very quiet year.
 - He thanked Borough Councillors Mike Smith and Patrick Farrington for their significant contribution to the parish council until their leaving in 2023.
 - He advised that the parish council would continue to push for a safer A591.
 - He confirmed that the parish council had approved and distributed grants at the end of the financial year.

The Chair thanked David Carver for his invaluable role as RFO and Carol Little for her contribution as Clerk.
- 5 Appointment of Chairman and Declaration of Office:**
Councillor Spencer was proposed by Councillor Carver to serve a further year in Office as Chair and Councillor Hammond seconded the proposal which was unanimously agreed. Councillor Spencer accepted the office of Chair.
- 6 Appointment of Vice Chair:**
Councillor Hammond was proposed by Councillor Thomas to serve a further year as Vice Chair and Councillor Carver seconded the proposal which was unanimously agreed. Councillor Hammond accepted the office of Vice Chair.
- 7 Appointment of Responsible Financial Officer:**
Councillor Carver was proposed by Councillor Spencer to serve a further year as Responsible Financial Officer, Councillor Hammond seconded the

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proposal which was unanimously agreed. Councillor Carver accepted the office of RFO.

8 Time for Public Participation:

No public present.

9 Date of next Annual Meeting

Wednesday 14 May 2025

10 Meeting dates for the next year:

- Wednesday 03 July 2024
- Wednesday 13 November 2024
- Wednesday 12 March 2025
- Wednesday 14 May 2025

The meeting was closed by the Chair at 7:10pm